

Thwaites Village Hall
Risk Assessment Tables

Location	Description	Source of Hazard	Precautionary measure	Escape routes	Signs and notices			
1.	Main entrance and foyer	Electric sockets and lighting Slips and trips	Fire alarm point. CO2 extinguisher. Non-slip mats. Signs for wet floor.	Main door or through hall to emergency exit	Emergency lighting. No Smoking sign. Fire alarm control box			
2.	Main Hall	Electric sockets and lighting. IT equipment. Curtains. Slips and trips Falling off front of stage	Fire alarm points. Two water extinguishers. Sanded floor	Via external fire door to car park. Via main entrance. Via side corridor and external fire door to rear car park.	Emergency lighting above fire door, above door to foyer and above entrance to side corridor.			
3	Kitchen	Electric cooker and power supply. Electric sockets and lighting. Waterheater. Kettles. Microwave. Fridge. Microwave oven and power supply. Boiling water system	Fire blanket. CO2 extinguisher. Door to main hall.	Via main hall to car park and main entrance. Via back door to car park. Via bar, corridor and external fire door to rear car park.	No Smoking sign. Turn off sign on cooker box. Location of fire doors and extinguishers sign.			
4.	Bar area	Chill cabinet Glass and china ware	Water extinguisher. Door to kitchen.	Care in handling and carrying.	Fire Exit sign and emergency lighting above door to corridor.			
5.	Disabled toilet	Electric lighting.	None.	Via corridor and external fire door to rear car park.	None.			
6.	Stage	Electric sockets and lighting. Stage curtains. Audio equipment	Dry powder extinguisher	Via external fire door to car park.	Location of fire doors and extinguishers sign. No Smoking signs (two)			
7.	Supper Room	Electric sockets and lighting. Curtains.	Fire door to ante room.	Via ante room, corridor and external fire door to car park. Via stage and external fire door to car park.	No Smoking sign. Location of fire doors and extinguishers sign.			

